

# Application for Employment

## Rhino Coffee

721 Southfield Road  
Shreveport LA 71106  
www.rhinocoffee.com

AN EQUAL OPPORTUNITY EMPLOYER

Please complete this employment application thoroughly. When a question is not applicable, insert N/A.

Name: \_\_\_\_\_ Current address: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Position applying for: \_\_\_\_\_ Telephone: (     ) \_\_\_\_\_  
 Email address: \_\_\_\_\_ SS#: \_\_\_\_\_  
 Do you prefer to work: (   ) Full-time    (   ) Part-time

Hours Available to Work	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

	YES	NO
Are you at least eighteen years of age?		
Are you legally eligible for employment in this country?		
Do you have reliable transportation to get to work?		
If it is required, do you have an automobile, which is in safe operating condition, and do you agree to maintain your automobile in safe operating conditions?		
Do you have any family or personal duties, responsibilities, or relationships which would in any way affect your availability for work or your ability to comply with the employer's schedule?		
Have you ever been convicted of a felony? If yes, what year? Nature of Crime:		
Do you still have any kind of obligation as a result of conditions of probation or parole? If yes, explain:		
Are you willing and capable of making deliveries?		
If it is needed, do you object to working overtime?		
Are you related by marriage or by blood to anyone currently working for this company?		

What skills, experience, or professional training do you have that will qualify you for this position? \_\_\_\_\_

What is your expected rate of pay? \_\_\_\_\_

Can you read and write English at a 6<sup>th</sup> grade level or above? \_\_\_\_\_

In which languages other than English are you fluent?

\_\_\_\_\_

\_\_\_\_\_

Speak	Read	Write
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b>Education History</b>				
Level	School/location	Last Year Completed	Did you graduate?	Degree received
High school City/State			Yes No	
College City/State			Yes No	
Trade School/other City/ State			Yes No	

List three reliable co-workers or employers, who know you well enough to give information about you.		
NAME	ADDRESS	PHONE NUMBER

### WORK HISTORY

Begin with your PRESENT or most recent employment. List periods of employment in REVERSE ORDER.

1. Current or Last Employer					Your Official Job Title		
Address					Type of Business		
FROM Month Year	TO Month Year	Total Months	Number of Hours Per Week	Beginning Salary \$ Per	Ending Salary \$ Per	May we contact your employer? ( ) Yes ( ) No	
Number/Title of Employees You Supervised On a Continuing Basis					Equipment You Operated		
Name, Title and Telephone Number of Supervisor					Reason for Leaving		
Describe Your Duties in Detail							

2. Previous Employer					Your Official Job Title		
Address					Type of Business		
FROM Month Year	TO Month Year	Total Months	Number of Hours Per Week	Beginning Salary \$ Per	Ending Salary \$ Per	May we contact your employer? ( ) Yes ( ) No	
Number/Title of Employees You Supervised On a Continuing Basis					Equipment You Operated		
Name, Title and Telephone Number of Supervisor					Reason for Leaving		
Describe Your Duties in Detail							

I hereby authorize Rhino Coffee to thoroughly investigate my background, references, employment record and other matters related to my suitability for employment. I authorize persons, schools, my current employer (if applicable), and previous employers and organizations contacted by Rhino Coffee to provide any relevant information regarding my current and/or previous employment and I release all persons, schools, employers of any and all claims for providing such information. I understand that misrepresentation or omission of facts may result in rejection of this application, or if hired, discipline up to and including dismissal. I understand that I may be required to sign a confidentiality and/or non-compete agreement, should I become an employee of Rhino Coffee. I understand that nothing contained in this application, or conveyed during any interview which may be granted, is intended to create an employment contract. I understand that filling out this form does not indicate there is a position open and does not obligate Rhino Coffee to hire me. ***I understand and agree that my employment is at will, which means that it is for no specified period and may be terminated by me or Rhino Coffee at any time without prior notice for any reason.***

Date \_\_\_\_\_ Signature \_\_\_\_\_



9. What do you know about Rhino Coffee? What attracts you to work here?

10. How many jelly beans can fit in a black 1979 Camaro?

11. What is your availability?

12. Do you like coffee? If so, what is your favorite coffee based drink?

13. What do you think are the greatest strengths and values that you can bring to Rhino Coffee?